

# Terms II and III Process Check-In Papers

## 1.5-2 Pages

Due Date: \*\*\*\*  
Worth 10% of  
Terms II & III Grade

### What is a Check-In Paper?

A senior project check-in paper is a 1.5-2 page document for both your English instructor and your technical instructor. This essay is a glimpse of the progress you've made in constructing your senior project product and information about the process you've used to do this. This narrative demonstrates your consistent work on your project and also your plan to complete your project by the beginning of term IV.

### Assignment:

Using correct MLA format, write a brief paper showcasing the work you've completed for your senior project product, and your plan to finish this project by the beginning of term IV. Use these check-ins to gather your thoughts, work through your process and plan for your successful product completion, including your PowerPoint or Prezi presentation. Please use the examples as a guide. **Your check-in MUST adhere to the organization below:**

## Check-In Organization

### Part I – Narration of Progress

- What have you accomplished so far in the creation of your product? (For term III, what progress have you made since the term II check-in?)
- What questions do you have about finishing your product?
- Have you encountered anything unexpected or have you had to change something about your product?
- How did you acquire your materials and what materials do you still need to find? Were you limited at all by cost?
- How many hours have you dedicated to the creation of your project?
- Have you spent anytime creating your multimedia presentation or practicing for your formal presentation?

### Part II – Plan for Product Completion

- What steps do you need to take to finish your product?
- What is your loose timeline for completing these steps?
- When will you set time aside to create your multimedia presentation?
- When will you begin to practice your presentation for the judges?